

## Adventures in Veterinary Medicine 2015 College and Adult Application Instructions

**We recommend you read these instructions prior to filling out your online application. Refer back to these instructions as needed during the online application process.**

### Application Deadline

We begin accepting online applications on November 1, 2014. Early application is advised as our sessions are extremely competitive with a limited number of spaces available. The Admission Committee begins to review completed files in February, and continues the review process until all spaces are filled for each session.

### Required Application Materials

**Submitted Online Application**

Please complete all pages of the application. Use of proper grammar, including correct spelling and capitalization, is important. You do not need to wait for all of your supporting documents to arrive in the AVM office in order to submit your online application.

**Application Fee**

A nonrefundable application fee of \$40 is required and may be paid by credit card or electronic check after submitting the online application.

**Letters of Evaluation**

Two Letters of Evaluation are required. ***It is not necessary to wait for your Letters of Evaluation in order to submit your application.*** One letter must be written by a teacher, faculty member, advisor, or guidance counselor. The second letter should be written by an individual who can comment on your interest in animals and in veterinary medicine. This letter may be submitted by a work/volunteer supervisor; veterinarian with whom you have shadowed, volunteered, or worked; or another teacher or faculty member. If you are applying to the adult session, you may choose to submit a letter from an employer, client, or other colleague as well as a letter from a veterinarian or other person aware of your career interests. ***Letters from family members and/or personal or family friends cannot be accepted.***

We prefer to have Letters of Evaluation submitted through our online application process. It is important that you inform your evaluators to expect and allow all emails from Adventures in Veterinary Medicine ([avm@tufts.edu](mailto:avm@tufts.edu)). Each evaluator will receive an email with his/her unique link to submit an evaluation on your behalf.

Letters can also be mailed directly to our office from the evaluator. The letter must be signed and on letterhead.

**Grades and Official Transcripts**

Official transcripts must be sent directly from your school to our office. It is important that you follow through with your institution(s) to ensure we receive transcripts prior to our Admission Committee's review.

We require official transcripts from **every** college or university you have attended, including your fall grades from the current year. If you are currently taking classes, please wait to send us your transcripts from that institution until your fall grades are released. If you are in your first year of college, we will also need your official high school transcripts.

**Transcripts should be sent to:**

**By Mail:** Adventures in Veterinary Medicine  
Cummings School of Veterinary Medicine at Tufts University  
200 Westboro Rd.  
North Grafton, MA 01536

**By Fax:** (508) 839-7952

**By Email:** avm@tufts.edu

## **Instructions for Completing the Online Application**

Each page of the application can be accessed via the links on the left-hand navigation bar. Once you complete each page, remember to click the “Continue” button on the bottom of the page, which saves the data you entered and then takes you to the next page of the application.

### **Personal Information**

Please enter the information requested on this page.

### **Application Information**

Please enter the information requested on this page.

### **Parent/Guardian Information**

Please enter the information requested on this page.

### **Academic History**

Please list all schools you have attended, including high school, college, and post-graduate institutions.

As noted on page 1 of these instructions, we require official transcripts from **every** college or university you have attended, including your fall grades from the current year (if applicable).

### **Animal Experience**

Experience with animals is necessary for a competitive application. This includes the care, knowledge, and experience gained working with animals. Pet sitting and dog walking should be included, as well as any relevant research experience. Please document your paid or volunteer experience, giving the duration, description of duties, and exposure to different animal species. Be sure to indicate if experience was during summer or other school breaks only.

### **Extracurricular Activities**

Please outline your high school/college activities, outside activities, work/volunteer experiences, special interests, and hobbies. You should note any elected or appointed leadership positions. (Applicants for the adult session need not include high school activities.)

## **Essays**

Please write a one-page essay telling us about yourself and your interests in science, medicine, and animals. This essay is an opportunity for you to tell us why you would like to attend Adventures in Veterinary Medicine. Limit your essay to 650 words. Spelling and grammar count!

This page also includes a section to upload your resumé or curriculum vitae (required) and an optional section for any additional information you choose to provide with your application.

## **Letters of Evaluation**

Letters of Evaluation are an important part of the AVM application and selection process. ***Please request letters as soon as possible.***

See page 1 of these instructions for more details regarding the types of evaluators required for your application. Use the "Add Evaluator" link in the online application to provide the names and contact information of those individuals whom you have requested to provide a Letter of Evaluation. In the "Type" field for each evaluator, please specify whether he/she is most familiar with your academic or animal-related experience.

## **Certification**

Click the "Applicant Signature" box. Then, in place of your signature, please type your full legal name in the box provided. Applicants who are 18 or older do not need a parent/guardian signature.

## **Review and Submit**

This page prompts you to complete any missing information in your application and allows you to preview your full application before you submit it. Once you hit the "Submit" button, you will be directed to a page where you can pay the required \$40 application fee.

## **Completed File**

All of the required materials can be submitted through the online application with the exception of official transcripts. There is a \$40 nonrefundable application fee, payable online by credit card or electronic check.

**Incomplete files will not be reviewed.** It is your responsibility to follow through and ensure that your file is complete. You can check the status of your application by logging in to your account at <http://vet.admissions.tufts.edu/apply/status>. Please allow at least two weeks for supporting materials to be marked as "received" on your Applicant Status page.

## **Admission Decisions**

Applications are reviewed and considered based upon factors such as GPA, rigor of coursework, animal experience, work/volunteer experience, and letters of evaluation. According to qualifications, strong applicants are admitted to the program, those who demonstrate potential are placed on an alternate list, and those who may need improvement may be denied admission. After sessions have been filled, strong applicants will be placed on the alternate list.

Admission decisions are typically made during March. Applicants will be notified via email to check their Applicant Status page for their decision letter.

## **Financial Aid**

Please indicate whether you will be applying for financial aid on your application. Assistance is need-based for families who are financially disadvantaged. Eligibility requirements as well as instructions can be found on the

AVM website. An application for financial aid has no bearing on the student's admission status. Financial aid applications must be postmarked by Friday, March 13, 2015. 2014 federal tax forms are required. Applications postmarked after March 13 will not be reviewed for financial assistance.

## **Vaccination Requirements**

**As per Tufts Policy, we require the following vaccinations. All participants must be current on these vaccinations prior to attendance and be able to provide physician's documentation. In order to be properly prepared, if you are missing any of the vaccinations as indicated below, please be sure to follow up with your physician to ensure all vaccinations below are current.**

**Tetanus Diphtheria Acellular Pertussis (Tdap):** A single dose of Tdap vaccine is required if it has been more than five years since the last dose of DTaP, DT or Td.

**Measles, Mumps and Rubella (MMR):** Two doses of measles, mumps and rubella vaccine or positive antibody titers.

**Varicella (chicken pox):** Physician verification of year of disease, positive antibody titer, or two doses of varicella vaccine.

**Hepatitis B:** Three doses of hepatitis B vaccine or positive surface antibody titer.

*The hepatitis B vaccine is a three-dose series, which takes six months to complete. For students who have not already started the series, documentation for two doses of the vaccine must be submitted by your program immunization deadline.*

Please contact us if you have questions or concerns about the application process.  
We look forward to receiving your application!

## **Adventures in Veterinary Medicine**

200 Westboro Road, North Grafton, MA 01536

Phone: (508) 839-7962

Fax: (508) 839-7952

Email: [avm@tufts.edu](mailto:avm@tufts.edu)

Web: [vet.tufts.edu/avm](http://vet.tufts.edu/avm)